



# DEPARTMENT OF ATMOSPHERIC SCIENCES

UNIVERSITY *of* WASHINGTON

Date: August 16, 2018  
To: ATMS academic and research faculty  
From: Dale Durran (chair)  
Subject: Enhancing the UW ATMS postdoc experience

These items were discussed in the May 2018 faculty meeting, and were well received. If you have concerns about these items, please contact me very soon. Unless I hear objections within a week, we will put these recommendations into practice.

- Many postdocs would like to give guest lectures in classes for short spans when the instructor is absent. In practice, the best way to facilitate this is for interested postdocs to check the teaching schedule each quarter and contact the professors teaching courses they would be interested in giving guest lectures. The faculty will be informed of this arrangement and encouraged to look beyond their own graduate students and postdocs.

Teaching schedule link: <http://www.washington.edu/students/timeschd/AUT2018/atmos.html> (note that AUT2018 becomes WIN2019, SPR2019, etc)

- Postdocs will be assigned a secondary advisor (secondary mentor) who, in addition to their primary advisor, will counsel them about career development. The postdoc and secondary advisor will meet for lunch twice a year at departmental expense.
- The postdocs will elect a two individuals who will coordinate postdoc activities with the Chair and Associate chair.
- Once a year the department will sponsor a postdoc lunch, for example at the faculty club.
- When new ATMS postdocs arrive they will
  1. Be announced to the faculty and other postdocs through an email sent by their primary advisor.
  2. Give a seminar within the first 3 months of their arrival if that is during the academic year, or in Autumn quarter if they arrive over the summer.
  3. The postdoc [webpage](#) will be updated.
  4. They will be assigned a secondary advisor who they will meet for lunch within the first month after the advisor is assigned.