1. **Call to Order & Meeting Minutes**

2. **Announcements & Introductions**

3. **Updates**
   a. Diversity Committee Report (Cecilia Bitz)
      1. No update
   b. Undergrad Report (Lyatt Jaeglé)
      1. total number of undergraduates: 69 students
         a. Freshmen: 15
            i. Note that 12 out of the 15 freshman are male
         b. Sophomores: 8
         c. Juniors: 15
         d. Seniors: 31
   2. Postbaccalaureate:
      a. Male: 39, Female: 29
   3. number of underrepresented minorities (URM): 7
   4. number of INTERNATIONAL students: 10
   5. Numbers by Options:
      a. 27 pre-majors
      b. 10 meteorology
      c. 15 +1 climate (+1 is the student chose us as the second major)
      d. 4+1 chemistry (+1 is the student chose us as the second major)
      e. 11 data science
   6. ATMS 493
      a. A new class will be set up for Dawgcast and it will be repeatable
         i. Proposal in progress (Lyatt, Cathy, Curriculum Committee)
   7. Cathy: IBIS program
      a. 3 graduate students to match with undergraduates
      b. Mentoring
   8. Cliff: meteorology students should take the certification exam
   c. Grad program (Rob Wood)
      1. 17 new graduate students
      2. 65 graduate students in total
         a. 43% female
      3. Recruitment changing

Next meeting: November 14, 2023
a. Slate - Deadline Dec 1
b. 10/30 information session
   i. Seeking 3 faculty to be on the panel - 9:30 -11:00 am
c. Details have been sent to faculty who should pass the information along to prospective students who have contacted them.
d. Postdoc (Chris Kenseth)
   1. Secondary mentors to reach out to postdoc to check in on progress
   2. New postdoc information to be reported to Chris
e. Graduate students (Amy Liu, Lily Zhang)
   1. Retreat: half was first years
   2. Second Friday
      a. Joel: ESS might join
         i. Not a lot of faculty are participating, how to change
      b. Potentially change to Thursday
      c. Shana: working with ESS administrator to finalize
   3. Lily: ESS would like to do monthly event again
   4. Shana: $500 incentive disbursement for fellowship students are going to be paid after tuition is paid
f. Facilities (Dennis Canuelle)
   1. Power strips
      a. Trying to eliminate
   2. Surplus
      a. First phase is done, second phase will happen when there are more times
      b. Hope we have more room for bicycles
g. Computing (David Warren)
   1. 310 A/V set up complete
   2. 610, 406 A/V set up in the works
   3. TV on 4th floor will rotate through different pictures
   4. Workday orders
      a. Larger items can get stuck at Dean’s office
   5. Peter: home disc to avoid duplicate copies of datasets
      a. Storage will be full regardless
      b. David: depends on service center, can we actually get it
      c. Further discussion suggests maybe not easy to accommodate all various needs
   6. Joel: e-bike charging in the building is frowned upon, can catch fire
   7. Joel: procurement is not going well for the University
      a. Vendors are not happy because they are not getting paid
      b. Not only an issue with TREQ
h. Office (Shana Ava)
   1. 308 has been turned into a health room, which is required in the building, previous room was cold and dark
   2. The previous grant-team room will become a conference room

Next meeting: November 14, 2023
3. We might have problem in the future with the amount of students coming in vs. graduating in terms of space
4. Goal is to repaint 1-2 rooms every year
   i. Grants Team (Shana Ava)
      1. Interviewing budget/fiscal analyst
      2. Grant manager JD approved by HR
      3. Budget analyst will work on budget projections
      4. Spreadsheets have been sent out to faculty, reconciled to 6/30/24
      5. Lyatt: subcontract issue
         a. Subcontractors are not getting paid
      6. Shana: publication charges should be paid using ProCard
      7. David: computer related purchasing goes to David, don't go through TREQ
      8. Shana: was told that FDM translator is not being updated
         a. Newer ones may have issue
   j. College Council (Qiang Fu)
      1. No update
   k. Faculty Senate (Cecilia Bitz)
      1. No update
4. **Old Business**
   ● 10-year Program Review
      ○ Anne B McCoy, UW Chem, Chair
      ○ Bart Nijssen, UW CEE
      ○ James W Hurrell, CSU
      ○ Rong Fu, UCLA
      ○ Self study deadline: 11/10/23
      ○ Site Visit: 1/11/24-1/12/24
         ■ Faculty, students and staff should try to clear their schedule as much as possible
      ○ Joel: self study
         ■ First draft is almost done
         ■ Will be sending it around to faculty for short turnaround time
   ● Faculty search updates
      ○ Interview will hopefully start in winter quarter
   ● Merit Raise Procedure presented and discussed
   ● Summer Voting Policy presented and discussed
   ● In-town Buy-out Policy presented and discussed
      ○ Expected to continue committee and research activities - release from teaching only
      ○ Dale: need more warning time
         ■ Joel: request by Spring Quarter of the preceding year, late requests may be denied
   ● Bikes in the building
      ○ Bike should never be parked in a building except where there is dedicated bike storage (e.g. basement) - will update intranet

Next meeting: November 14, 2023
5. **New Business**
   - Cold Lab (JHN)
     - For cold condition research
     - College looking for it to get paid by combination of private and congressional appropriations
     - Initial design has been drafted
     - 5 million dollars (combined for ESS ice vault, collaborative lab space, and ATMS cold chamber)
   - ABB Survey - fill it out if you received it - only chance to move the needle
   - Affiliate Professorship for Daehyun Kim
   - Adjunct Professor Appointment for Eric Salathe (UWB)

6. **Adjourn to Executive Session**

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