



THE TERRACES AT SKYLINE
NOT-FOR-PROFIT SENIOR LIVING

Dear Elaine,

Thank you for your trust and confidence in The Terraces at Skyline. We look forward to being a part of your family's future.

To make this transition as smooth as possible, I have outlined the move-in procedures and a list of items that I will need from you at least 1 day prior to move-in.

Move-in Procedures:

1. Sign Reservation/Hold Agreement and collect deposit ✓
2. Schedule Assessment TUES. AUGUST 7th @ 10:15a.m. ✓
3. Schedule to sign Move-in paperwork
4. Schedule Move-in Date

Move-in Documents:

- Completed Assessment Results
- Completed Admission Check List
- Completed Assisted Living Reservation/Hold Agreement
- Signed Private Pay, Non-Medicaid Participation Notice
- Physician History And Physical (Completed by Primary Care Physician)
- Patient Insurance Information
- Copy of Medicare card, insurance cards and photo I.D
- Completed Personal Reflections/Lifestyle Survey
- Completed Master Resident Authorization form
- Family Email Address List
- Signed Waiver Of Liability
- Telephone Service Selection
- Consonus Pharmacy Services
- Copy of any Durable Power of Attorney documents
- Completed Residency Agreement
- List of all medications, including over-the-counter medications
- Check for first month's rent (prorated)

I hope this is helpful for your transition. Please let me know if you have any questions. I look forward to speaking with you soon.

Kind regards,



Susan Roberts | Health Services Sales Manager
Direct: 206.407.1721 | Cell: 206.478.6094

715 Ninth Avenue • Seattle, WA 98104 • (206) 405-4100 • www.prcn.net